

## Business Plan Update

Month	Action Scheduled	By	Actual Activity
<b>Jan 20</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Schroders</li> </ul>	Officers	Meeting held with Schroders on 7 <sup>th</sup> January 2020
	Meet the Manager: Baillie Gifford (BG)	Officers	Session with LCIV and BG attended on 16 <sup>th</sup> January 2020
	Tender for Actuary and Investment Advisor	Officers	Invitation to tender issued
<b>Feb 20</b>	IAS 19 Data Collection (LBBB)	Officers	Submitted to Hymans Robertson
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Equities: Kempen</li> </ul>	Officers	Meeting held with Kempen on 5 <sup>th</sup> February 2020
	<ul style="list-style-type: none"> <li>Equities: UBS</li> </ul>	Officers	Meeting held with UBS on 27 <sup>th</sup> February 2020
	Tender for Actuary and Investment Advisor	Officers	Interviews held on 24 <sup>th</sup> and 26 <sup>th</sup> February 2020
<b>Mar 20</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Equities: Aberdeen Standard</li> </ul>	Officers	Meeting held with Aberdeen Standard on 3 <sup>rd</sup> March 2020
	Quarterly Pension Committee Meeting	All	Held on 11 <sup>th</sup> March 2020
	Appointment of new Investment Advisor and Actuary	Officers	Contract to commence on 1 <sup>st</sup> April 2020 and 1 <sup>st</sup> July 2020 respectively
<b>Apr 20</b>	IAS 19 Results	Officers	To be included in Council's accounts
	Closure of Accounts	Officers	
	Fund Manager Meeting:		
	<ul style="list-style-type: none"> <li>Baillie Gifford</li> </ul>	Officers	Meeting held on 22 <sup>nd</sup> April 2020
	<ul style="list-style-type: none"> <li>Global Credit: BNY Standish</li> </ul>	Officers	Meeting held on 17 <sup>th</sup> April 2020
<b>May 20</b>	Closure of Accounts	Officers	
	Fund Manager Meetings:	Officers	
	LCIV Business Update	Officers	Meeting held on 21 <sup>st</sup> May 2020
<b>Jun 20</b>	Quarterly Pension Committee Meeting	All	Held on 10 <sup>th</sup> June 2020
	Cash Flow Report to June Committee	Officers	Presented in June Committee

	Investment Beliefs Session	Members	Presented in June Committee
<b>Jul 20</b>	Strategic Asset Allocation Review	Investment Advisor	On-going
	Review and update of 2020/21 Business Plan	Officers	On-going
	Review of Risk Register	Officers	On-going
	FRS102 Data Collection – UEL and Barking College	Officers	To be submitted in July
<b>Aug 20</b>	London CIV Business Update	Officers	Held on 20 <sup>th</sup> August
	FRS102 Data Collection – UEL and Barking College	Officers	Reports issued to the employers
	Draft Statement of Accounts produced	Officers	Deadline 31st August 2020
<b>Sep 20</b>	Quarterly Pension Committee	All	To be held on 16 <sup>th</sup> September 2020
	Draft Statement of Accounts to Sep Committee	Officers	Draft to be included in Sep Committee Papers
	Strategic Asset Allocation to be agreed in Committee	Members	Investment Advisors to attend Committee to present this
	FRS102 Data Collection – Academies	Officers	To be submitted in September
<b>Oct 20</b>	Fund Manager Meetings:		
	• Diversified Alternatives: Aberdeen Standard	Officers	Held on 16th October 2020
	• Infrastructure: Hermes	Officers	Held on 21st October 2020
<b>Nov 20</b>	Fund Manager Meetings:		
	• Credit: BNY Mellon	Officers	Held on 20 <sup>th</sup> November 2020
	• London CIV Business Update	Officers	Held on 19 <sup>th</sup> November 2020
	Pension Fund Annual Report		
<b>Dec 20</b>	Quarterly Pension Committee	All	To be held on 16 <sup>th</sup> December 2020
	Business Plan to be agreed in December Committee	Members	
	Fund Manager Meetings:		
	• Property: Schroders	Officers	Meeting to be held in March 2021
	• Property: Blackrock	Officers	Meeting to be held in March 2021

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<b>Jan 21</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>London CIV</li> </ul>	Officers	Meeting held with LCIV on 15 <sup>th</sup>
	External Audit	Officers	On-going
<b>Feb 21</b>	Pensions Committee Training: Equities	All	Training held on 25 <sup>th</sup>
<b>Mar 21</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Alternatives: Aberdeen Standard</li> </ul>	Officers	Meeting held with Aberdeen Standard on 23 <sup>rd</sup>
	<ul style="list-style-type: none"> <li>Property: Schroders</li> </ul>	Officers	Meeting held with Schroders on 24 <sup>th</sup>
	<ul style="list-style-type: none"> <li>Property: Blackrock</li> </ul>	Officers	Meeting held with Blackrock on 16 <sup>th</sup>
	Quarterly Pension Committee Meeting	All	Held on 17 <sup>th</sup>
	Bi-annual Pension Board	Officers	Held on 17 <sup>th</sup>
	Closure of Accounts	Officers	On-going
	Pension Internal Audit	Officers	On-going
<b>Apr 21</b>	Submission of Data for Employers Accounting report	Officers	Report produced by Barnett Waddingham in May
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Property: Schroders</li> </ul>	Officers	Meeting held with Schroders on 1 <sup>st</sup>
	<ul style="list-style-type: none"> <li>Infrastructure: Hermes</li> </ul>	Officers	Meeting held with Hermes on 26 <sup>th</sup>
<b>May 21</b>	<ul style="list-style-type: none"> <li>Fund Manager Meetings:</li> </ul>		
	<ul style="list-style-type: none"> <li>Property: Schroders</li> </ul>	Officers	Meeting held with Schroders on 5 <sup>th</sup>
	Credit: BNY Mellon	Officers	Meeting held with BNY Mellon on 26 <sup>th</sup>
<b>Jun 21</b>	Quarterly Pension Committee Meeting	All	Held on 16 <sup>th</sup> June 2021
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Infrastructure: Hermes</li> </ul>	Officers	Meeting held with Hermes on 8 <sup>th</sup>
	<ul style="list-style-type: none"> <li>Equities: Kempen</li> </ul>	Officers	Meeting held with Kempen on 17 <sup>th</sup>
<b>Jul 21</b>	LCIV Business Update	All	Held on 16 <sup>th</sup>
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Contract Review: Heywood</li> </ul>	Officers	Meeting held with Heywood on Administration Systems and Costs on 27 <sup>th</sup>
<b>Sep 21</b>	Quarterly Pension Committee Meeting	All	Held on 15 <sup>th</sup>
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>LCIV</li> </ul>	Officers	Meeting held with LCIV on 17 <sup>th</sup>
	<ul style="list-style-type: none"> <li>Insight (Mellon Corp)</li> </ul>	Officers	Meeting held with Insight on 20 <sup>th</sup>

	<ul style="list-style-type: none"> <li>Hymans</li> </ul>	Officers	Meeting held with Hymans on 21 <sup>st</sup>
<b>Oct 21</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Insight (Mellon Corp)</li> </ul>	Officers	Meeting held with Insight on 5 <sup>th</sup>
<b>Nov 21</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>London CIV Business Update</li> </ul>	Officers	Held on 18 <sup>th</sup>
	Pension Fund Annual Report		
<b>Dec 21</b>	Quarterly Pension Committee	All	Held on 14 <sup>th</sup>
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>LCIV</li> </ul>	Officers	Meeting held with LCIV on 16 <sup>th</sup>
<b>Jan 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>London CIV</li> </ul>	Officers	Meeting held with LCIV on 20 <sup>th</sup>
	External Audit	Officers	Postponed
<b>Feb 22</b>	Pensions Committee Training	All	Held on 8 February
	<ul style="list-style-type: none"> <li>Diversified Growth Funds (DGFs)</li> <li>Multi Asset Credit (MAC)</li> <li>Residential Property</li> <li>Global Property</li> </ul>		
	Fund Manager Meetings:		
	Infrastructure: Hermes	Officers	Held 10 <sup>th</sup>
<b>Mar 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>LCIV</li> </ul>	Officers	Held 17 <sup>th</sup>
	Quarterly Pension Committee Meeting	All	Held on 16 <sup>th</sup>
	Bi-annual Pension Board	Officers	Held on 16 <sup>th</sup>
	Closure of Accounts	Officers	Ongoing
<b>Apr 22</b>	Submission of Data for Employers Accounting report	Officers	30 <sup>th</sup> and ongoing
	Prepayment	Officers	Paid on 1st
<b>May 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Infrastructure: Hermes AGM</li> </ul>	Officers	Held 5 <sup>th</sup>
	<ul style="list-style-type: none"> <li>Contract Review: Heywood</li> </ul>	Officers	Meeting held with Heywood on Administration Systems and Costs on 24 <sup>th</sup>
<b>Jun 22</b>	Quarterly Pension Committee Meeting	All	Held on 15 <sup>th</sup> June 2022

<b>Jul 22</b>	LCIV Business Update	All	Held on 21 <sup>st</sup>
<b>August 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>BW: Triennial Valuation</li> </ul>	Officers	Meeting held with Actuary on 9 <sup>th</sup>
	<ul style="list-style-type: none"> <li>Infrastructure: Hermes Update</li> </ul>	Officers	Held 12 <sup>th</sup>
<b>Sep 22</b>	Quarterly Pension Committee Meeting	All	Held on 14 <sup>th</sup> September
	FRS102 Cashflows for Academies	Officers	
<b>Oct 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Insight (Mellon Corp)</li> </ul>	Officers	Held on 6 <sup>th</sup> October
	<ul style="list-style-type: none"> <li>Alternatives: ABRDN</li> </ul>	Officers	Held on 6 <sup>th</sup> October
	<ul style="list-style-type: none"> <li>Infrastructure: Hermes</li> </ul>	Officers	Held on 11 <sup>th</sup> October
	PWC: Internal Audit	Officers	Completed end of October
	Introduction to Heywood's: Insight	Officers	11 <sup>th</sup> October
<b>Nov 22</b>	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>Blackrock: Property</li> </ul>	Officers	1 <sup>st</sup> November 2022
	<ul style="list-style-type: none"> <li>Hermes: Infrastructure</li> </ul>	Officers	29 <sup>th</sup> November 2022
	Q3 ONS submission	Officers	18 <sup>th</sup> November 2022
<b>Jan 23</b>	Quarterly Pension Committee Meeting	All	11 <sup>th</sup> January 2023
	Fund Manager Meetings:		
	<ul style="list-style-type: none"> <li>London CIV</li> </ul>	Officers	12 <sup>th</sup> January 2023
	<ul style="list-style-type: none"> <li>Hermes: Infrastructure</li> </ul>		24 <sup>th</sup> January 2023
<b>Feb 23</b>	Employers Triennial Meeting with Actuary	All	10 <sup>th</sup> February 2023
	Q4 ONS submission	Officers	17 <sup>th</sup> February 2023
<b>Mar 23</b>	Pension Fund Annual Accounts preparation	Officers	31 <sup>st</sup> March 2023
	Quarterly Pension Committee Meeting	All	15 <sup>th</sup> March 2023
	Bi-annual Pension Board	Officers	15 <sup>th</sup> March 2023
<b>Apr 23</b>	Project Orion completion	Officers	14 <sup>th</sup> April 2023
	Cashflows for IAS 19 report	Officers	
<b>May 23</b>	IAS19 report by Barnett Waddingham	Officers	
<b>June 23</b>	Quarterly Pension Committee Meeting	All	14 <sup>th</sup> June 2023
	Fund Manager Meetings:		
	Kempen: Equities	Officers	15 <sup>th</sup> June 2023
	UBS	Officers	14 <sup>th</sup> June 2023

<b>July 23</b>	UBS/Kempen Trade	Officers	
<b>Aug 23</b>	FRS102 Cashflows for UEL and Barking College	Officers	
	Billie Gifford/Pimco Trade	Officers	
<b>Sep 23</b>	Fund Manager Meetings:	Officers	
	Insight: Credit	Officers	7 <sup>th</sup> September 2023
	FRS102 UEL and Barking College	Officers	
<b>Oct 23</b>	Fund Manager Meetings:		
	Hermes: Infrastructure	Officers	12 <sup>th</sup> October 2023
	Abrdn: Alternatives	Officers	5 <sup>th</sup> October 2023
<b>Nov 23</b>	Fund Manager Meetings:		
	Hermes AGM: Infrastructure	Officers	8 <sup>th</sup> November 2023
<b>Dec 23</b>	Quarterly Pension Committee Meeting	All	13 <sup>th</sup> December 2023
	CMA Compliance Statement submitted	Officers	
	Fund Manager Meetings:		
	Insight: Credit	Officers	18 <sup>th</sup> December 2023
<b>Jan 24</b>	Fund Manager Meetings:		
	LCIV	Officers	9 <sup>th</sup> January 2024
	Northern Trust Meeting	Officers	23 <sup>rd</sup> January 2024
<b>Feb 24</b>	Audit Planning Commence	Officers	
	Fund Manager Meetings:		
	Insight: Credit	Officers	28 <sup>th</sup> February 2024
<b>Mar 24</b>	Quarterly Pension Committee Meeting	All	20 <sup>th</sup> March 2024
	Fund Manager Meetings:		
	LCIV	Officers	11 <sup>th</sup> March 2024
	Year End preparation	Officers	
<b>Apr 24</b>	Closedown	Officers	
	Fund Manager Meetings:		
	Blackrock: property	Officers	26 <sup>th</sup> April 2024
	IAS 19 Data Submission	Officers	
<b>May 24</b>	Fund Manager Meetings:		
	Abrdn: Alternatives	Officers	2 <sup>nd</sup> May 2024
	Insight: Credit	Officers	9 <sup>th</sup> May 2024
	LCIV	Officers	23 <sup>rd</sup> May 2024

	Preparation of Annual Accounts 23/24	Officers	
	ONS Submission	Officers	17 <sup>th</sup> May 2024
<b>Jun 24</b>	IAS 19 Report provided	Officers	
	Fund Manager Meetings:		
	Abrdn: Alternatives	Officers	3 <sup>rd</sup> June 2024
	Strategy Review	Officers/Advisor	